

STATE OF HAWAII
DEPARTMENT OF ACCOUNTING AND GENERAL SERVICES
HONOLULU, HAWAII
April 29, 1980

MEMORANDUM 1980 - 16

TO: Heads of Departments and Agencies
FROM: Hideo Murakami, Comptroller
SUBJECT: Object of Expenditure Classification

In the State's accounting system objects of expenditure have, for many years, been classified using a 4-digit code that specifies the object in great detail. At the time this pattern was established, it was assumed that a future statewide accounting effort would be able to utilize the highly detailed codes for the benefit of both central accounting and the various departments and agencies.

Throughout these years that the highly detailed object classification has been maintained by central accounting, there have been many problems, especially for departments and agencies, as a result of our effort to enforce uniformity. For some departments and agencies, the existing details have been excessive, while for others even greater detail in some areas has been desired.

Because of these difficulties over the years, and because more recent technology would afford the flexibility of satisfying both central accounting and departmental classification needs without a single highly detailed classification, we have been considering a means of relieving departments and agencies from the previous strict control of all levels of detail in object classification. We are now prepared to provide this relief effective July 1, 1980, and are attaching for your advance notice a list of the major object codes that represent the reduced level of detail needed by central accounting.

Beyond these major object classifications, departments and agencies will be allowed, beginning July 1, 1980, to prescribe their own further detail according to their respective accounting needs. In some cases there may be no desire for further detail; in these cases, the department or agency can merely use the major object code used by central accounting.

Central accounting does not foresee a need to control or otherwise be involved a department's or agency's minor object codes; therefore, departments and agencies are entirely free not only to set their own minor object codes, but also to change them from time-to-time as their internal accounting needs dictate.

Only in the area of non-cost object codes (those in the range of 8200 to 8999) does central accounting need to coordinate detail object codes with departments and agencies. This coordination need results primarily from the necessity of keeping certain loan and investment accounts segregated in our accounting records. For coordination of these non-cost object codes, your staff should contact Mr. Gary Yamaoka at 548-3087.

If your staff has any other questions regarding this matter, they should be addressed to Mr. Stanley Hashimoto of our Systems Accounting Branch at 548-3247. The Systems Accounting Branch will be issuing revision content to the accounting manual by July 1, 1980 covering the attached revised codes.



HIDEO MURAKAMI
Comptroller

Attachment

MAJOR OBJECT CODES
SUMMARY OF GROUP HEADINGS

<u>Object Code</u>	<u>Group Heading</u>
20XX - 29XX	Personal Services
30XX - 74XX	Other Current Expenses
75XX - 79XX	Capital Outlay
80XX - 99XX	Non-Cost Payments

MAJOR OBJECT CODE TABLE
CLASSIFICATION DESCRIPTION

<u>Object Code</u>	<u>Personal Services</u>
20XX	Personal Services - Payroll
29XX	Personal Services -On Fee Basis
	<u>Other Current Expenses</u>
30XX	Operating Supplies
31XX	Repair and Maintenance Supplies
32XX	Office Supplies
33XX	Food Supplies
34XX	Other Supplies
35XX	Dues and Subscriptions
36XX	Freight and Delivery Charges
37XX	Postage
38XX	Telephone and Telegraph
39XX	Printing and Binding
40XX	Advertising
41XX	Car Mileage
42XX	Transportation, Intra-State
43XX	Subsistence Allowance, Intra-State
44XX	Transportation, Out-of-State
45XX	Subsistence Allowance, Out-of-State
46XX	Hire of Passenger Cars
47XX	Motor Pool Cars
48XX	Other Travel
50XX	Electricity
51XX	Gas
52XX	Water

MAJOR OBJECT CODE TABLE
CLASSIFICATION DESCRIPTION

<u>Object Code</u>	<u>Other Current Expenses (cont'd.)</u>
53XX	Sewer
54XX	Other Utilities
55XX	Rental of Land and Building
56XX	Rental of Equipment
57XX	Other Rentals
58XX	Repairs and Maintenance
59XX	Insurance
60XX	Depreciation and Amortization
61XX	Interest on Bonded Debt
62XX	Other Interest Expense
63XX	Bond Issuance and Redemption Expense
64XX	Intergovernmental Grants-In-Aid
65XX	Other Grants-In-Aid
66XX	Public Assistance
67XX	Workers' Compensation Payments
68XX	Judgments and Claims
69XX	Unemployment Benefits Payments
70XX	Retirement and Pension Cost
72XX	Other Current Expenditures
74XX	Redistributed Current Expenses
	<u>Capital Outlay</u>
75XX	Land and Land Improvements
76XX	Buildings
77XX	Machinery and Equipment
78XX	Other Capital Outlay
79XX	Construction in Progress
	<u>Non-Cost Payments</u>
80XX	Payments for Debt Retirements
82XX	Payment for Loans
87XX	Items for Resale or Reissue
88XX	Payments for Advances (Accounts Receivables)
89XX	Payment for Investments
90XX	Refunds
92XX	Agency and Clearing Accounts
93XX	Counterbalancing Payments
99XX	Transfers